



## Center for Fraternity and Sorority Life

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## Greek Program Fee Advisory Board Outline and Structure

### 1. Purpose & Objectives of the Advisory Board

The Greek Program Fee Advisory Board will serve as a key resource for advising the university and CFSL staff on the management, implementation, and assessment of the Greek Program Fee. The board will provide feedback, ensure student perspectives are heard, and help improve processes related to the fee.

This structure will help create a collaborative, transparent, and effective advisory board to oversee and guide the Greek Program Fee, ensuring it aligns with the needs of the students and the goals of the university.

#### Key Objectives:

- Provide strategic guidance on the implementation and structure of the Greek Program Fee.
- Ensure the fee supports Fraternity & Sorority Life Program effectively and fairly.
- Offer insights and suggestions based on student experiences and needs.
- Help resolve any challenges or issues related to the fee.
- Act as a liaison between the Fraternity & Sorority Life community, administration, and alumni.

### 2. Advisory Board Composition

- **Total Members:** 7 members
  - **5 Student Governing Council Presidents** (representing different Fraternity & Sorority Life organizations and councils)
    - Presidents of Interfraternity Council (IFC), Panhellenic Council (PHC), National Pan-Hellenic Council (NPHC), Multicultural Greek Council (MGC), and Collective Greek Council (CGC)
  - **2 Alumni Representatives** (former Fraternity & Sorority Life members who have maintained a strong connection to the Greek community and university)

### 3. Roles and Responsibilities

#### Student Governing Council Presidents (5 members):

- **Advocate for Student Needs:** Represent the interests and concerns of current Fraternity & Sorority Life members.
- **Provide Feedback:** Offer student perspectives on the fee's impact on fraternity and sorority life, suggesting improvements or adjustments.
- **Ensure Transparency:** Help communicate information about the fee and its benefits to Fraternity & Sorority Life members.
- **Collaborate with Administrators:** Work with Fraternity & Sorority Life and university administration to address student concerns and ensure fair implementation of the fee.

#### **Alumni Representatives (2 members):**

- **Provide Historical Context:** Offer insight based on their experience as former Fraternity & Sorority Life members and alumni, providing a long-term perspective on the program.
- **Offer Strategic Guidance:** Advise on effective allocation and sustainability of the Greek Program Fee over time.
- **Foster Alumni Engagement:** Help maintain strong relationships between alumni and current students, encouraging alumni contributions or involvement in Fraternity & Sorority Life Program.

#### **4. Meeting Structure and Frequency**

##### **Frequency:**

- **Quarterly Meetings:** The board will meet at least once per quarter (every 3 months) during the academic year to review the status of the Greek Program Fee, provide updates, and give recommendations.
- **Emergency/Additional Meetings:** As needed, especially if major concerns or issues arise regarding the fee or its impact.

##### **Meeting Format:**

- **Location:** In-person or virtual meetings depending on availability and circumstances.
- **Agenda:**
  1. **Welcome & Introductions** (if new members join or if meetings are spaced out).
  2. **Updates on Fee Status:** Reports from the Fraternity & Sorority Life office and student councils on the fee's implementation, collection, and effectiveness.
  3. **Review of Feedback:** Discussion of feedback received from students, including both positive and negative responses.
  4. **Discussion of Proposed Changes/Adjustments:** Review and discuss any proposed adjustments to the fee structure or the allocation of funds.
  5. **Strategic Initiatives for Next Quarter:** Plan for the upcoming quarter's goals related to the fee.
  6. **Closing:** Recap, next steps, and scheduling of the next meeting.

## 5. Decision-Making Process

- **Consensus-Based Feedback:** Feedback will be made through discussion and the desire to reach consensus among board members. All members will have an equal voice, with each providing input based on their role. Members will not vote, rather feedback is provided through recommendations to the CFSL staff. CFSL staff are accountable through their professional roles and final decisions regarding the fee are the responsibility of the CFSL staff.
- **Escalation:** If there are disagreements or challenges that cannot be resolved within the advisory board, the issue will be escalated to the university administration for intervention.

## 6. Reporting and Accountability

- **Reports to University Administration:** The advisory board will provide quarterly recommendations, feedback, and any new proposed initiatives to the CFSL.
- **Transparency:** Meeting summaries or key points from each meeting will be shared with the broader Fraternity & Sorority Life community through council delegation to ensure transparency and keep students informed.
- **Evaluation of Fee Impact:** The board will be presented with effectiveness of the Greek Program Fee annually, ensuring that the fee is fulfilling its purpose and providing value to the Fraternity & Sorority Life Program.

## 7. Selection Process for Board Members

- **Student Governing Council Presidents:** Elected annually by the respective councils (IFC, PHC, NPHC, MGC, CGC).
- **Alumni Representatives:** Nominated and selected by the CFSL staff and approved by OSU senior administrators. Alumni candidates should have demonstrated active involvement in the Fraternity & Sorority Life community post-graduation and show a commitment to supporting current students.

## 8. Expected Outcomes and Success Metrics

- **Improved Program:** The board should help ensure that the Greek Program Fee is contributing to impactful and meaningful programs for Fraternity & Sorority Life students.
- **Community Feedback:** The board will assist with gathering feedback from the community members.
- **Long-Term Sustainability:** The board will help ensure that the fee is utilized effectively, ensuring its continued relevance and sustainability in the years ahead.